



JOB ROLE OVERVIEW

GENERAL DUTY ASSISTANT (HSS/Q5101)

Role Description

Individual on the job provides patient care and help maintain a suitable environment. Some of the key responsibilities of the General Duty Assistant are to provide patient's daily care, patient's comfort, patient's safety and patient's health needs.

Version

1.0

NSQF Level

4

Minimum Educational Qualifications

Preferably Class X, but Class VIII is also considered in certain situations

Maximum Educational Qualifications

Not Applicable

Minimum Job Entry Age

18 years

Experience

Not Applicable

Applicable National Occupational Standards (NOS)

HSS/ N 5101: Assist nurse in bathing patient
HSS/ N 5102: Assist nurse in grooming the patient
HSS/ N 5103: Assist patient in dressing-up
HSS/ N 5104: Support individuals to eat and drink
HSS/ N 5105: Assist patient in maintaining normal elimination
HSS/ N 5106: Transferring patient within the hospital
HSS/ N 5107: Communicating appropriately with co-workers
HSS/ N 5108: Prevent and control infection
HSS/ N 5109: Assist nurse in performing procedures as instructed in the care plan
HSS/ N 5110: Assist nurse in observing and reporting change in patient condition
HSS/ N 5111: Assist nurse in measuring patient parameters accurately
HSS/ N 5112: Respond to patient's call
HSS/ N 5113: Clean medical equipment under supervision of nurse
HSS/ N 5114: Transport patient samples, drugs, patient documents and manage changing and transporting laundry/ linen on the floor
HSS/ N 5115: Carry out last office (death care)
HSS/ N 9603: Act within the limits of your competence and authority
HSS/ N 9604: Work effectively with others
HSS/ N 9605: Manage work to meet requirements
HSS/ N 9606: Maintain a safe, healthy and secure environment
HSS/ N 9607: Practice Code of conduct while performing duties
HSS/ N 9609: Follow biomedical waste disposal protocols

Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC
3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)
4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria
5. To pass the Qualification Pack, every trainee should score as per assessment grid.
6. In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack